

How to Host a Santa Fe Model Railroad Club Meeting

Nothing to it:

- 1) First, volunteer. Let the president know you wish to be a meeting host or co-host. Find a co-host and select an open date.
- 2) Then select and arrange for a meeting venue: If you don't have the space for the crowd at home, there are other places available:
 - a. Lamy Railroad & History Museum is our favored optional venue (ask Mark Kellerman to help set this up).
 - b. Whole Foods Market on Cerrillos' Community Room is free and usually available. The food has to be purchased at Whole Foods. Call the store at 992-1700 to reserve the space.
 - c. The Performance Space at La Tienda in El Dorado is available most Wednesday nights. It costs the club \$50 (the board approved a limited amount for rental for meeting spaces, but we want to keep this to a minimum).
 - d. Any space you may know of that would welcome our group (expect at most 40, mostly around 20-30).
- 3) Provide a bit of food and drink – your call on what, how much, or little - \$30 reimbursed.
- 4) Ask for suggestions from members who have hosted meetings recently:
Tony Balano and Karen Sloan (9/2014); Bernie Brock (7/2012); Phil Ciaffa (3/2014); Chuck and Sue Cover (4/2011-4/2013-12/2013-8/2014); Henry Day (4/2012-1/2013); Foster Dowell (1/2011-10/2011-10/2012-10/2013-5/2014); Paul Enstrom (4/2014); Bill Flounders (4/2014); Jim Garton (2/2013); Dick Haber (2/2011-1/2013-10/2014); Bob Hayden (9/2012-12/2012-1-2013); Jim Hepler (5/2011-5/2012); Mark Kellerman (10/2010-11/2011-5/2013); Rich Kopel (2/2012); Roger Kopp (7/2013); Gary Lee (6/2012); Bill McSweeney (9/2013); Gordie Miller (3/2014); Cheryl Payson (3/2011-6/2013-10/2014); Dick Rotto (6/2011-3/2012-3/2013-6/2014); Bob Spude (11/2010-11/2011-9/2012-11/2013-11/2014); Jeff Taylor (12/2010-12/2011-12/2012); Vick Thomas (11/2014); Ed Williams (2/2012-8/2012-8/2013-7/2014).
- 5) Arrive early and set-up.
- 6) Clean-up after the crowd departs – get members to help you.
- 7) Make sure the venue is closed down and locked up.